

**Grampound with Creed War Memorial Recreation Ground and  
Public Hall**



**Minutes of the Trustees meeting to be held in the Committee  
Room on Wednesday 19<sup>th</sup> October 2016 at 7:30 pm**

<b>AGENDA ITEM</b>	<b>Action</b>
<b>Present:</b> Victoria Ling (VL), Bob Egerton (BE), Simon Fann (SF), Helen Bunt (HB), Kay Chapman (KC), Mark Taylor (MT), Alison Ryves (AR) Cat Evans (CE), Richard Pryor (RP)	
1. <u>Apologies for absence</u> –, David Taylor (DT), Sarah Daniel (SD)	
2. <u>Minutes of meeting</u> - held in September 2016 - minutes agreed	
3. <u>Financial Report</u> <ul style="list-style-type: none"> <li>- MT presented draft financial report for 15/16 – income for the year had increased from £19,725 to £22,950 but so had maintenance costs (mainly due to refurbishment of hall floor). Also large increase in advertising costs due to Antique Fair advert in WMN, but this event is a good source of income overall. There is likely to be a small profit on the year.</li> <li>- Most capital expenses have been covered by grants i.e. Ham Field.</li> <li>- 100 clubs winners this quarter- No 1= £50 and No78= £25</li> </ul>	
4. <u>Hall Report</u> <ul style="list-style-type: none"> <li>- Shows are booked up till the end of the year.</li> <li>- Shows need to be monitored for falling attendance numbers.</li> <li>- Replies to the village questionnaire were disappointingly poor and therefore not really relevant.</li> <li>- To pull together a slide show of the year for the AGM.</li> </ul>	
5. <u>Fund raising</u> <ul style="list-style-type: none"> <li>- Craft fair- rota has been filled and they are fully booked for stalls with a waiting list. AR &amp; RP proposed changing future criteria charging more for tables but dropping commission charge. Tables would have to be booked and paid in advance. Agreed.</li> </ul> <p style="padding-left: 20px;">To have a film club in December and to continue with the suggested films – Agreed</p> <p style="padding-left: 20px;">HB had been asked to provide refreshments for the Village Players show – this would be a licenced event.</p>	
6. <u>Future Development</u> <ul style="list-style-type: none"> <li>- Ham Field update – work is nearing completion</li> <li>- Lighting for main hall and external lights – Garlennick Fund bid next year.</li> <li>- Community shop- if the shop committee were still considering a permanent building we would like to see a detailed business plan before considering a Reaching Communities lottery bid.</li> </ul>	
7. <u>Maintenance</u> <ul style="list-style-type: none"> <li>- Playground has been spiked and drainage has improved – situation would be monitored.</li> <li>- Some damaged/non-functioning external lighting has been replaced with LED units</li> <li>- The boiler, flue, main and ancillary pumps have been replaced.</li> </ul>	

<p>8. <u>Contractual matters</u></p> <ul style="list-style-type: none"> <li>- Land registry- BE to chase CC re surrender of toilet lease and HB to query delay on hall/rec registration.</li> <li>- Bowling club- details of new lease has been agreed, with the bowling club funding the hall solicitor's fee. They are looking to update the kitchen and add a portable cabin to use as a changing room.</li> </ul>	<p><b>BE</b> <b>HB</b></p>
<p>9. <u>AOB</u></p> <ul style="list-style-type: none"> <li>- Thanks to all for help with the clean-up day</li> <li>- Fire extinguishers and panel inspections are happening- will check the next service updates</li> </ul>	<p><b>SF</b></p>
<p>10. <u>Date of next meeting</u> <b>Wednesday 16<sup>th</sup> November 2016 (AGM)</b></p>	