

**Grampound with Creed War Memorial Recreation Ground and  
Public Hall**



**Minutes of the Trustees meeting to be held in the Committee  
Room on Wednesday 16th November 2016 at 8:30 pm**

**Election of Trustees following AGM**

AGENDA ITEM	Action
<b>Present:</b> Helen Bunt (HB), Sarah Daniels (SD), Cat Evans (CE), Simon Fann (SF), Richard Pryor (RP), Alison Ryves (AR) Bob Egerton (BE), Mark Taylor (MT), Richard Kitson (RK)	
1. <u>Apologies for absence</u> –Victoria Ling (VL), Kay Chapman (KC)	
2. <u>Election of posts</u>  The committee welcomed Richard Kitson, newly appointed trustee.  <ul style="list-style-type: none"> <li>• Chair: Helen Bunt</li> <li>• Vice Chair: Bob Egerton</li> <li>• Treasurer: Mark Taylor</li> <li>• Secretary: Victoria Ling</li> <li>• Parish Council Representative: Kay Chapman to continue until PC nominate a new representative</li> <li>• MAT representative: Sarah Daniel</li> <li>• Hall Development Officer: Simon Fann</li> </ul> All appointments agreed by the committee	
3. AOB <ul style="list-style-type: none"> <li>• Friends Christmas card, thank you letter and drink tokens to be arranged. MT to provide database to RP, HB to purchase cards, print letter and tokens. RP &amp; RK to collate and prepare for distribution.</li> <li>• Craft Fair paper from AR &amp; RP agreed. New terms include “handmade in Cornwall” traders only and table fee of £20 per week with no sales commission charge. Need to increase footfall to the fairs.</li> <li>• Hall for Cornwall/Cornwall Council grant available to small venues during refurb of HfC. Agreed we should submit a bid focussed on improving facilities</li> <li>• Beer Festival 2017. Entertainment booked. Agreed to use Committee room as quiet/family room. Book face painter for Saturday afternoon Get prices for beer glasses with logo and half-pint measure Organise snack boxes, sell for £2 voucher. Organise food for sale Alter dates on banners and beer mug signs MT to email all with other organisational matters needing action prior to next meeting.</li> </ul>	<b>RP/RK/MT &amp;HB</b>  <b>AR/RP</b>  <b>SF/CE/HB</b>  <b>MT</b> <b>MT</b> <b>SD</b> <b>HB</b> <b>MT</b>
10. <u>Date of next meeting</u> <b>Wednesday 18<sup>th</sup> January 2017</b>	