

Grampound with Creed War Memorial Recreation Ground and Public Hall



Minutes of the Trustees meeting to be held in the Committee Room on Wednesday 10th May 2017 at 7:30 pm

AGENDA ITEM	Action
Present: Victoria Ling (VL), Bob Egerton (BE), Simon Fann (SF), Helen Bunt (HB), Mark Taylor (MT), Alison Ryves (AR), Richard Pryor (RP) Richard Kitson (RK)	
1. <u>Apologies for absence</u> – Cat Evans (CE), Sarah Daniel (SD), Kay Chapman (KC),	
2. <u>Minutes of last meeting</u> - minutes agreed	
3. <u>Financial Report</u> <ul style="list-style-type: none"> - Financial report circulated - Had a good few months, income slightly ahead of budget. However the hot water tank and heating expansion tank have needed replacing. - Insurance renewed at the same level without a significantly large increase - All hall hire rates to be reviewed before end of financial year. 	SF/HB
4. <u>Meeting with the football club</u> <ul style="list-style-type: none"> - HB & SF met Allan Webb and Tony Ford to discussed £10 charge per match for the changing room from the new season - Increase in the number of games for next season, so it would be difficult to pay for use of the changing rooms. AW to approach PC for financial support and consider other fundraising initiatives - The hall still intends to introduce charges from September as it can no longer offer free use of these facilities - Wording to be put together for a “Welcome to the Recreation Ground” sign to explaining permitted use of the field. 	HB
5. <u>Hall Report</u> <ul style="list-style-type: none"> - A good selection of shows are booked for the coming year - Shows selected from the menu party - Sleepy Tree- to be negotiated. Double show to include tea/cake at interval - Ceramics group- Looking for a new hall to use - Film club- still going well 	SF SF
5. <u>Fund raising</u> <p>Craft fair- Car stickers- to be mocked up</p> <p>Volunteers- Cards to be mocked up and door dropped. Noted that volunteers must be followed up and have something for them to do as soon as they call. Agreed to £200 budget, before further authorisation is need.</p> <p>Garlinick- bid submitted to replace the hall lights with LED including the stage lighting. Waiting for the outcome of the bid</p> <p>Friends- Is being updated</p>	BE RP
6. <u>Future Development</u> <ul style="list-style-type: none"> - Administration <ul style="list-style-type: none"> - Complaints procedure has been updated - User hire agreement under review - Kitchen improvements 	HB/SF

<ul style="list-style-type: none"> - Carry over - Storage for Brownies <ul style="list-style-type: none"> - Agreed to small budget. Noted it should be tall so nothing can be left on top, we should carry a spare key. Consider termly charge? - Ham Field <ul style="list-style-type: none"> - Is being used 	
<p>7. <u>Maintenance</u></p> <ul style="list-style-type: none"> - Cleaning- positive meeting held, agreed to a 2% pay increase 	
<p>8. <u>Contractual matters</u></p> <ul style="list-style-type: none"> • None 	
<p>9. <u>AOB</u></p> <ul style="list-style-type: none"> - MT elected Chair of Parish Council and Chris Elvy as PC representative on VH committee 	
<p>10. <u>Date of next meeting</u> Wednesday 12th July 2017</p>	