



**Grampound with Creed War Memorial  
Recreation Ground and Public Hall**

**Minutes of the Trustees meeting held on**

**14<sup>th</sup> July 2020**

AGENDA ITEM	ACTION
<b>Present:</b> Dean Jenkins, Kay Chapman, Mark Taylor, Simon Fann, Cat Evans, Richard Pryor, John Ward, Alex Hewitt, Lizzie Molden (taking minutes)	
<b>1. Apologies for absence:</b> Alison Ryves	
<b>2. Minutes of the last meeting:</b> Approved.	
<p><b>3. Decisions</b></p> <p><b>a) Co-opting Trustee:</b> AH has volunteered to become a Trustee of the Hall Committee. DJ welcomed him to tonight's meeting on behalf of the Trustees.</p> <p><b>b) COVID Updates on Hall Use:</b> SF has been in touch with other local village halls to see how they are proceeding with hall hire. Devoran are using their car park only to enable markets. Nancegollan Hall Committee have cancelled all of their events and will be meeting later this week to discuss how to proceed. Chacewater Village Hall have looked at the government guidance and conducted a risk assessment. They are currently closed, but are hoping to open as of 01.09.20, based on hirers signing a contract for usage. SF shared Chacewater Village Hall's contract with the Trustees. Moving forward, it was agreed that a risk assessment approach would be adopted, whereby a standard hall risk assessment would be distributed to hirers and upon possible hire (before agreeing hire), the hirer should produce their own risk assessment, as well as sign a contractual agreement. It was agreed that the hall would be available for hire from the end of August. MT to discuss with shop staff about a risk assessment for use of the hall toilets.</p> <p><b>c) Playground Use:</b> The playground is currently being used by members of the public, as per the government guidance. It was suggested that an outdoor hand sanitising unit should be erected at the entrance/exit to the playground. CE to find a suitable hand sanitiser dispensing product. There was an agreement that a sign should be placed on the gate of the playground, as a reminder of how the playground should be used, under COVID guidance. AH to research ideas on what a playground sign should state. SF to discuss these playground rules being published on the Grampound Facebook group and ask Bob to include this on his leaflet.</p> <p><b>d) Hall Maintenance:</b> SF to look into lagging the pipes in the ladies' toilets.</p> <p><b>e) Ham's Field:</b> CE to order a plaque for the Ham's Field. The wording of this plaque should be: 'This field was kindly donated by the Ham Family to the Grampound Village Hall for the peaceful enjoyment of all'. CE to also order a new 'No Dogs' sign. MT to remind Josh about cutting under the trees.</p> <p><b>f) Fundraising:</b> It was agreed that no fundraising activities would take place, due to COVID-19 restrictions.</p> <p><b>g) Storage Container:</b> Holes to be dug out and filled with concrete, in preparation for the purchase of the storage container, by JW and DJ over the summer period.</p>	<p><b>MT</b></p> <p><b>AH/CE/SF</b></p> <p><b>SF CE/MT</b></p> <p><b>JW/DJ</b></p>
<b>4. Information Items</b>	
<b>a) Finance Report MT:</b> MT submitted a claim for £1,900 to the Parish Council, but we are yet to hear back on how much of this they will be able to provide.	

<p><b>b) Hall Report SF:</b> It was agreed that the Committee Room should only be available to any hall hirers after 4pm, during term time. This is to be updated on all paperwork and advertisement of the hall.</p>	
<p><b>AOB</b></p> <p><b>a)</b> MT to send DJ the contact details of the kind man who has helped to maintain the hall car park, so that we can pass on our thanks. There is a drain that is blocked on the right hand side of the car park, which could be dug out to unblock.</p> <p><b>b)</b> MT to let Jane and Liz know that they can enter the hall changing rooms to sort through the storage lockers on behalf of the Heritage Committee.</p> <p><b>c)</b> MT to look into the bank that has been formed near the bowling club green.</p> <p><b>d)</b> DJ to gain information from the Football Club on funding details, before agreeing this as a committee.</p> <p><b>e)</b> The minutes from our Hall Committee meetings from November 2019 onwards are to be sent to Bob, to be uploaded onto the website.</p>	<p><b>MT/DJ</b></p> <p><b>MT</b></p> <p><b>MT</b></p> <p><b>DJ</b></p> <p><b>DJ</b></p>
<p><b>Date and time of next meeting: Tuesday 8<sup>th</sup> September 2020 – 20:00</b></p>	