



**Grampound with Creed War Memorial
Recreation Ground and Public Hall**

Minutes of the Trustees meeting held on

13th January 2020

AGENDA ITEM	ACTION
Present: Dean Jenkins, Kay Chapman, Mark Taylor, Simon Fann, Richard Pryor, Cat Evans, John Ward, Lizzie Molden (taking minutes)	
1. Apologies for absence: Alison Ryves, Lynda Cash	
2. Minutes of the last meeting: Approved.	
<p>3. Future Development</p> <p>a) 100 Club: It was agreed by all Trustees that, at each meeting, there will be a £40 and a £20 draw. Poster to be changed to account for this and made more concise. AR and LC to print the 100 Club leaflets using the hall printer. 'Friends' information needs to be deleted from the website</p> <p>b) Grantscape Bid: MT proposed that a metal strip could be added to the front, external door, to close the gap between the two sides. Purchasing a new door was discussed by all trustees and JW offered to get a quote for a new door. JW had done some research around shipping containers and both MT and SF offered to measure around the side of the hall, to see if a 20ft x 8ft container would fit. The cost of this size shipping container, excluding a padlock and shelving, was estimated at £2495 + VAT and £190 for delivery. A bid is to be submitted before 4th March 2020. Other ideas surrounding future development of the hall include a roundabout replacement, which MT offered to do some research around, in time for next year's bid. The bridge to Ham's Field was also discussed by Trustees, as part of a future development plan.</p>	<p>CE</p> <p>JW</p> <p>MT</p>
<p>4. Maintenance</p> <p>a) Ham's Field: After discussion, it was agreed that the plan to plant wild flowers in Ham's Field is to be deferred. Instead, it was agreed that the donated trees will be planted when the weather is drier. DJ offered to get in touch with the Gardening Club to discuss options regarding planting these. The edging along the path in Ham's Field is yet to be lifted and Josh will need to be contacted regarding this. CE to order the plaque for Ham's Field, along with signage for the pond.</p> <p>b) Trees: Trustees were made aware of an ongoing situation concerning trees on the Village Hall land. The committee are awaiting a report from the Multi-Academy Trust, in order to move forward with this.</p>	<p>DJ/CE</p>
5. Policy Updates: No updates are currently required to policies.	
<p>6. Finance Report MT</p> <p>a) Accounts: All Trustees received accounts via e-mail and are happy with these. There is currently £37,000 in the account.</p>	
<p>7. Hall Report SF</p> <p>a) Upcoming Hire: 29th February – Finding the Will, 14th March – Night Flying, 22nd March – Luna. SF to deliver flyers to the school to advertise the children's production.</p>	<p>SF</p>

b) Fire Alarm: SF to chase up Waldon Security for a quote for the fire alarm in the main hall. It was agreed by all Trustees that a fire drill will be present on the next agenda.	SF
8. Fundraising & Events a) Craft Fair: RP discussed the success of the Craft Fair and explained that a stall costs £40 for each week. MT to sort signage for Craft Fair.	MT
AOB N/A	
Date and time of next meeting: Tuesday 10th March 2020 – 20:00	