



**Grampond with Creed War Memorial
Recreation Ground and Public Hall
Annual General Meeting Minutes**

Wednesday 22nd November 2017

Present: Helen Bunt (Chair), Simon Fann, Philip Freer, Alice James, Sarah Daniel, Bob Egerton, Irving Bunt, Richard Kitson, Richard Pryor, Alison Ryves, Dean Jenkins, Kay Chapman and Annette Egerton.

Apologies: Mark Taylor.

Minutes of the last meeting: Agreed as correct and approved.

Chair's Annual Report:

An AGM is the time to record the events and achievements from the past twelve months and to recognise the good work that people have done throughout the year.

Most of the people who help run our village hall are recorded at the Charities Commission as being the formal Trustees. As Trustees we, together with Simon Fann, meet with others formally and informally, at regular intervals throughout the year. These meetings help us make decisions about the way that the charity is run and how best to spend the money we raise from various events and hiring of the Hall.

The Hall though is only a physical thing – concrete, brickwork, tarmac and grass – it is when we work together and get involved that it comes to life. This report seeks to recognise that wider involvement, and all the time and energy which goes into the Hall's extensive programme of events:-

- its social events, theatre and film shows
- the craft and antique fairs
- Produce markets
- its use by the community in clubs, associations, and private functions,
- the use of the recreation ground, and the playground,
- its use as a home for the Village Store, and the School.

Not many days pass without some form of beneficial activity taking place here.

Looking after what we have is also a major part of our work. Much time and energy goes into maintenance and upkeep and the improvements which we make as they can be afforded and organised.

Here are just a few examples:

- The water heating tank and associated pumps and parts gave in to rust during last winter and had to be totally replaced – this was unexpected expenditure, but together with the new boiler has helped to provide more efficient services to the building.
- We have raised funds to enable replacement of the main hall lights with cost saving and efficient LED panels. We aim to continue upgrading the entire lighting system in the coming year as well as updating some of the kitchen equipment.
- Play equipment and the playground is checked monthly for safety issues and all necessary repairs have been carried out.
- Volunteers spent a busy Saturday morning this spring planting hundreds of saplings around the perimeter of the Ham Field, and I am happy to report that most of them are growing well.

As the hall ages we are learning about what it takes to ensure we are providing a safe and compliant environment for all our users.

In summary I believe that the past year has been an exceptionally busy and successful one. In closing, I wish to record my thanks to the Management Committee and a small but dedicated number of volunteers who have, between them, helped with maintenance issues, kept the grass cut, baked some lovely cakes and helped to run events. Helen Bunt Chair of Management Committee, and Trustee.

No questions followed.

Treasurer's Annual Report

A copy of the accounts which have been audited by Geoff Hodgson was circulated and a written report is copied below:

The year has been a good one for our trading. For the first time in many years, I am able to report that we have made a reasonable profit of £6,364.47.

This has been achieved by a good increase in Events Profits (Craft and Antiques Fairs), a recovery in Show Profits and a steady increase for the Film Club where £1283.90 represents a full year's income.

Expenses on the other hand have been well controlled with only insurances showing a modest increase.

The main element of expense reduction is in Hall Maintenance.

Most of our actual spend has been renewing or replacing capital items – the boiler and lighting in particular represent a spend of £14.5k. "Furnishing" Ham Field has also been completed this year. In total we have spent £23k on Capital items. This figure has been offset somewhat by grants received from Cornwall Council and Airvolution (Wind Turbines).

It was decided earlier in the year to try to maintain a £30k reserve for emergency capital expenditure and so I have been able to release some funds into the profit and loss to offset some of the capital purchases mentioned above.

Although trading was good, we own over £1m of fixed assets, which exacts a heavy cost in depreciation (£31k this year). After including grants, the maintenance fund release and depreciation, we have slipped into an overall £3.8k deficit for the year. I do not wish to be negative about this figure but it emphasises that we are not generating sufficient funds to cover the necessary replacements of large capital assets – these can only be funded from grants or other special fundraising.

The bank balance has dropped further this year. The notes on the reverse of the accounts show why but it is mostly down to the assets purchased being greater than the grants received during the year.

I remain optimistic. Trading continues well and we have already had a record breaking Craft Fair since the year end, so I'm hopeful that the good year we have had in 2016/17 can be continued. Mark Taylor, Treasurer.

Alice James asked when the accounts year ended and was informed it is the 30th September. Sarah Daniel questioned the figures for the 100 club which has since been responded to by Mark Taylor see end of minutes. Simon Fann agreed with the Treasurer regarding planning for maintenance and as an example said that the raked seating was one of the hall's greatest assets for attracting shows but is showing signs of age and so may need addressing in the future. Alice James noted that the number of Friends of the Hall seemed to be dropping and Richard Kitson and Helen Bunt said it was something to look at in the new year.

Hall Annual Report: Simon Fann reported that the recent craft fair broke all records and its success was down to Alison Ryves and Richard Pryor ensuring its products are Cornish and the Produce Market is now being run by the Carnival Committee. Widespread marketing is essential for the success of the events in the hall and predominantly he uses Facebook, flyers, village store, notices, radio and email lists to get word around. He listed the packed programme of events over the past year giving attendance figures which were mostly good with a few exceptions. In the coming year he said the priorities were to upgrade the kitchen facilities, some repainting, continue the upgrade of the lighting system and become compliant with new Data Protection Regulations being introduced in May.

Simon reported that in the past year the annual Beer Festival was a success, the Ham Field is a good asset, the hiring of the hall continued to be good including bookings for one off events such as parties. Plays and shows hit a record 33 performances including the film club and next year we will be celebrating the 20,000 ticket sale. Future events include The Christmas Carol on 3rd December and he commended 'We are Bronte' by Publick Transport coming in January. She said that the hall's prices for shows and events were very reasonable compared to other venues.

Philip Freer said that Zumba had a good following and felt that a music based activity would be popular. Alice James asked about the hire of the committee room and was told it is available each afternoon after 1 pm during term-time as well as evenings and weekends.

Election of Trustees: The Chair said that three elected trustees had served three years and needed to be re-elected: Richard Pryor and Sarah Daniel wished to seek re-election, however, Victoria Ling wished to stand down although is willing to help out when available. Dean Jenkins had been co-opted earlier in the year and was willing to stand for election. Bob Egerton proposed that Richard Pryor, Sarah Daniel and Dean Jenkins be elected which was seconded by Helen Bunt and they were duly elected. Councillor Chris Elvy is the Parish Council representative. Those present thanked Victoria Ling in her absence for all her work for the Hall.

Any other Business: Philip Freer congratulated the Trustees for all their work in running a successful hall and he also thanked Irving Bunt for all the volunteering he does for the good of the hall. Helen Bunt said it was important to encourage more volunteers to help and Richard Pryor and Alison Ryves are working towards that aim.

The meeting closed at 8 pm.

Addition: Mark Taylor's response to the question about the 100 club accounts: Short answer – No, it is made up of annual prizes to pay £117, 1/4ly prizes to pay out £75 and accrued income to take into Hall monies £150.

Slightly longer answer, The 100 club can't make a loss. We receive monies from our contributors, pay out the single cost of £20 registration, and the remainder is split between the Hall income and prize money. However at our financial year end, we have moneys which are held and being accrued to meet the end of year payout.