

**Grampound with Creed War Memorial Recreation Ground and  
Public Hall**



**Minutes of the Trustees meeting to be held in the Committee  
Room on Wednesday 16<sup>th</sup> March 2016 at 7:30 pm**

**AGENDA ITEM**

**Action**

**Present: Helen Bunt (HB), Victoria Ling (VL), David Taylor (DT), Bob Egerton (BE), Sarah Daniel (SD), Cat Evans (CE), Alison Ryves (AR), Kay Chapman (KC), Mark Taylor (MT)**

**1. Apologies for absence – Richard Pryor (RP), Simon Fann (SF)**

**2. Minutes of meeting - held on 17<sup>th</sup> February 2016 - minutes agreed**

**Matters outstanding not on the agenda**

- Printer cover is imminent

**3. Financial Report**

**MT circulated the financial report prior to the meeting and cheques were authorised**

- Tarmacking costs have been transferred from the parish council to the hall committee
- Legal fees for Ham field authorised and to be recouped from council through open spaces funding. BE
- Figure of £2210.40 from Dec 15 has been included in budget for Feb 2016 in £2730.30 MT

**4. Hall Report**

**a) Funding SF role/event refreshments**

**All agreed to fully fund the cost of hall theatre and dance events with effect from April 2015. SF to produce accounts for April 15 to end of March 2016 for repayment. With effect from 1<sup>st</sup> April 2016 SF to produce a detailed monthly report for the committee. Reporting format to be agree between HB/SF. Aim to increase income from catering.**

**SF/MT  
HB  
ALL**

**5. Fund raising**

- a) Grampound Film Club - Committee agreed to host from May  
Equipment to be added to insurance. MT  
Agreed new, matching china could be purchased HB  
First showing freebie, invite Friends of Village Hall
- b) Craft fair update and rota – New stalls sourced, rota in progress

**6. Future Development**

**a) Ham Field – Next steps**

**Neighbours have agreed to help clear the site before topping off prior to bird nesting season. Topping off budget £200, if necessary HB  
Produce proposal for wind turbine fund DT  
Investigate funds available from open spaces BE  
Forward information from school and girl guides to DT BE**

**b) Website and Emailing**

**Continue website updates including google search VL  
Mailchimp training for CE/SF/VL/SD/DT/HB HB**

- |  |          |
|--|----------|
| c) Future Development plans for the hall                         |          |
| Lighting for shows, price to be investigated                     | SF       |
| Main lights for hall to be investigated                          | CE/SF/HB |
| Questionnaire to include public ideas for future of village hall | SF       |

**7. Maintenance**

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|---|-------|
| a) Playground maintenance update - BE reports playground is safe                        | HB/BE |
| Annual maintenance check due, ROSPAR to complete  |       |
| b) General maintenance - Plumber sorted hot water, door handle in changing rooms fixed. |       |
| Signage – Awaiting actual prices, up to £500 agreed could be spent                      | HB/SD |
| Public toilet handover – Electricity and water to be added to village hall account      | MT/BE |

**8. Contractual matters**

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|---|-------|
| a) Agreement with MAT – Terms and conditions still being negotiated | MT/HB |
|---|-------|

**9. AOB**

- |   |    |
|---|----|
| a) Antiques fair have received permission to use petrol station for parking, inform Val   | HB |
| b) Renewal of friends of Village Hall will begin at end of Apr. Contact friends to inform | VL |

**10. Date of next meeting**

**27<sup>th</sup> April** – change of date due to clash with Parish Meeting

**All agenda items to be with the chair/secretary by 20<sup>th</sup> April 2016**