

**Grampound with Creed War Memorial Recreation Ground and
Public Hall**



**Minutes of the Trustees meeting to be held in the Committee
Room on Wednesday 20th July 2016 at 7:30 pm**

AGENDA ITEM	Action
Present: Victoria Ling (VL), David Taylor (DT), Bob Egerton (BE), Simon Fann (SF), Helen Bunt (HB), Kay Chapman (KC), Mark Taylor (MT), Alison Ryves (AR)	
1. <u>Apologies for absence</u> –Cat Evans (CE) ,	
2. <u>Minutes of meeting</u> - held on ? June 2016- minutes agreed	
3. <u>Financial Report</u> <ul style="list-style-type: none"> - Income ahead of projected budget for ytd - 100 club winners: £50 – 59, £25 – 12 - Internet banking: MT authorise up to £1000 payments online - Paypal- each transaction cost 1.4% +20p, thought that this was currently not required- will review later if demand for online tickets increases. - Film club renewals- these could be made via direct debit, so option to give next year 	
4. <u>Hall Report</u> <ul style="list-style-type: none"> - Regular hall hire continues, many are paying by BACS - Questionnaire going in Grampound Times, to be dropped off at shop to go out in August, emailed out and to upload on facebook pages - PAT testing completed - ICO – Simple registration should be completed £35 per year 	SF HB
5. <u>Fund raising</u> <ul style="list-style-type: none"> a) Friends membership > promote at produce market August. Give a free cake/wine as a thank you for renewing at some point. To produce 4 ‘free vouchers’ and send to Friends b) Carnival, stall at the carnival. Thoughts around a crockery smash stall. Put request on facebook/website for any old crockery c) Beer festival Enquiries about bands and costs Cost / health and safety of pint ‘glass’ glasses next year d) Website Film club update Front page update Going to be changing, parish council to advise e) Toilet twinning Nearly made amount wanted to support Sierra Leone 	DT/VL DT/VL SF MT VL VL
6. <u>Future Development</u> <ul style="list-style-type: none"> - Ham Field update <ul style="list-style-type: none"> - Funding available, paperwork sending back 	HB

<ul style="list-style-type: none"> - Lease has been signed, and work should begin in the next few weeks - Discussion around purchasing trees, and if the community would like to buy and plant one - Lighting for shows <ul style="list-style-type: none"> - In progress - Lighting for main hall and external lights <ul style="list-style-type: none"> - No progress, HB to investigate grants 	<p style="text-align: center;">HB</p> <p style="text-align: center;">SF/HB</p> <p style="text-align: center;">HB</p>
<p>7. Maintenance</p> <p>a) Playground maintenance update Gates open out: There are pros and cons to either way of opening. No further action required. Children at local school to be requested to make car safety signs Finger entrapment on some equipment: To be fixed Tarmac to close to edge of climbing area. Climbing area in need of replacement. HB to investigate price. Drainage: Ground has been spiked and filled with sand.</p> <p>b) General maintenance: Compliance issues. HB has discovered several standards require meeting and will bring these to the attention of the committee. PAT testing completed Water Testing to be completed. Boiler service needed yearly and investigate why small mtg room heating not working</p>	<p style="text-align: center;">DT/HB</p> <p style="text-align: center;">HB</p> <p style="text-align: center;">HB</p> <p style="text-align: center;">HB</p> <p style="text-align: center;">HB</p> <p style="text-align: center;">HB</p>
<p>8. Contractual matters</p> <p>a) Land registry- no further progress b) Bowling club- no further progress</p>	
<p>9. AOB</p> <ul style="list-style-type: none"> - Alan Webb has sent through football fixtures list which have been displayed outside the hall and sent to Brownies, Guides and Rainbows. - During Film Club, someone to welcome and thank people at the start/end of each film 	<p style="text-align: center;">SF?</p>
<p>10. Date of next meeting Wednesday 21st September 2016 All agenda items to be with the chair/secretary by 11th September 2016</p>	