

**Grampound with Creed War Memorial Recreation Ground and
Public Hall**



**Minutes of the Trustees meeting to be held in the Committee
Room on Wednesday 18th January 2017 at 7:30 pm**

AGENDA ITEM	Action
Present: Victoria Ling (VL), Bob Egerton (BE), Simon Fann (SF), Helen Bunt (HB), Kay Chapman (KC), Mark Taylor (MT), Alison Ryves (AR), Richard Pryor (RP) Sarah Daniel (SD), Richard Kitson (RK)	
1. <u>Apologies for absence</u> – Cat Evans (CE)	
2. Minutes of meeting - minutes agreed Outstanding matter: fire alarms and extinguishers have been checked	
3. <u>Financial Report</u> <ul style="list-style-type: none"> - Paid out for a years advertising for the antiques fair, which is still making a good profit - Film club has a good attendance and is still making a good profit each month - New taps have been purchased and plumbed - Financial report circulated 	
4. <u>Hall Report</u> <ul style="list-style-type: none"> - A good selection of shows are booked for the coming year - All to be advertised on the radio 	RK
5. <u>Fund raising</u> Craft fair- rota has been filled and they are fully booked for stalls with a waiting list To have a fil club in December and to continue with the suggested films	
6. <u>Future Development</u> <ul style="list-style-type: none"> • Beer Festival <ul style="list-style-type: none"> - Planning is well underway, advertising has been sorted, there is a good selection of food and rotas have been circulated - Funding applications <ul style="list-style-type: none"> - Halls for Cornwall- bid to update the stage lighting - 2nd application - to update the stage lighting. Quotes have been obtained and the applications will be submitted soon - Film club <ul style="list-style-type: none"> - Decided that the environmental film requested should be a separate event but advertised to film club members - Ham Field <ul style="list-style-type: none"> - Work nearly completed - 200 saplings are on their way from the Woodland Trust 	
7. <u>Maintenance</u> <ul style="list-style-type: none"> • Foyer and the doors need to be repainted over the summer • To obtain scaffolding to paint the fascia over the summer 	AR
8. <u>Contractual matters</u>	

<ul style="list-style-type: none"> • Leases have been chased and are moving slowly • Bowling club rent has increased slightly 	
<p>9. <u>AOB</u></p> <ul style="list-style-type: none"> - Fridge needs to be cleaned adhocly- BE has offered to keep an eye on it - Craft fair is being revamped - The need for volunteers was addressed, advertising to be looked into by RP. It was noted that it was important to ensure we had roles for them before asking for help - Charity commission required acknowledgement of certain policies for charities. HB will investigate what may be required 	<p style="text-align: center;">BE</p> <p style="text-align: center;">RP</p> <p style="text-align: center;">HB</p>
<p>10. <u>Date of next meeting</u> Wednesday 15th February 2017</p>	