

**Grampound with Creed War Memorial Recreation Ground
and Public Hall**



AGENDA of the Trustees meeting to be held in the Committee Room on Wednesday 25th July 2018

AGENDA ITEM	Action
1. <u>Apologies for absence</u>	
2. <u>Minutes of meeting</u> held on 16 May 2018 Matters outstanding not on agenda	
3. <u>Financial Report</u>	
a) Financial report from Mark Taylor	MT
b) Bank signatory change from VL to KC	KC
4. <u>Hall Report</u>	
Report from Simon Fann	SF
5. <u>Administration</u>	
a) Legionella Method Statement	HB/SF/DJ
b) Data Protection Act GDPR for 100 Club and Friends of Hall	MT
c) Report back on approach to Parish Council on facilities for young people.	KC
d) Defibrillator	KC
6. <u>Fund raising & Events</u>	
a) Craft Fair Monday 13 August to Friday 17 August 10 am to 5 pm	AR/RP
b) Film Club	HB
7. <u>Future Development</u>	
a) Update on Friends of the Hall following reminder emails	RK
b) Current issues with vandalism, cycling in car park and possible need for CCTV	KC/ALL
BE to report back on his approach to Cornwall Council's Safer Cornwall Team.	BE
8. <u>Maintenance</u>	
a) Repairs to raked seating.	SF
b) funding and volunteers for painting the Hall	HB/MT/BE
c) Work on felled tree. SF approaching Graham Sandercock	SF
d) Toilet seat in public toilet	BE/MT
10. <u>AOB</u>	

Date of next meeting: TBA