

Grampound with Creed War Memorial Recreation Ground and Public Hall

**AGENDA of the Trustees meeting to be held in the Committee Room
on Wednesday 20th September 2017 at 7:30 pm**

FIRE DRILL to be held at 7:20, please attend if possible



AGENDA ITEM	Action
1. <u>Apologies for absence</u>	
2. <u>Minutes of meeting</u> held on 12th July 2017 Matters outstanding not on agenda	
3. <u>Financial Report</u> a) Financial report	MT
4. <u>Hall Report</u> a) Report from Simon	SF
5. <u>Administration</u> a) Fire risk assessment b) Progress on finding volunteers c) Friends renewal d) AGM – date and arrangements	SF RP/RK RP/RK VL/HB
6. <u>Fund raising & Events</u> a) Report on Craft Fair	AR/RP
7. <u>Future Development</u>	
8. <u>Maintenance</u> a) Discuss and decide action on Roundabout	ALL
9. <u>Contractual matters</u> a) Bowling Club – update on renewal of lease	HB
10. <u>AOB</u>	

Date of AGM and next meeting: 22nd November 2017