

**Grampound with Creed War Memorial Recreation Ground  
and Public Hall**



**AGENDA of the Trustees meeting to be held in the Committee  
Room on Wednesday 16 May 2018**

AGENDA ITEM	Action
<b>1. <u>Apologies for absence</u></b>	
<b>2. <u>Minutes of meeting</u> held on 21 March 2018</b> Matters outstanding not on agenda	
<b>3. <u>Financial Report</u></b>	
a) Financial report from Mark Taylor	MT
<b>4. <u>Hall Report</u></b>	
a) Report from Simon Fann	SF
b) Report back on the Parish Council's Community Celebration Event	KC/SF
<b>5. <u>Administration</u></b>	
a) Legionella Method Statement	HB/SF/DJ
b) Data Protection Act	SF
c) Grantscape Bid	MT/HB/SD
<b>6. <u>Fund raising &amp; Events</u></b>	
a) Successful Craft Fair	AR/RP
b) Storage of books for future book stalls currently in changing room.	KC/HB/BE
<b>7. <u>Future Development</u></b>	
a) Update on Friends of the Hall following reminder emails	RK
b) Update on Car Park charging which commenced on 1 <sup>st</sup> April	BE
c) Possible cycle facility for young people at end of recreation ground	HB
d) Current issues with vandalism and possible need for CCTV	KC/ALL
e) Role of Chair	KC
<b>8. <u>Maintenance</u></b>	HB
<b>9. <u>Contractual matters</u></b>	
<b>10. <u>AOB</u></b>	

**Date of next meeting: Wednesday 18 July**